



# N&D

# News

Children and Youth Who are  
Neglected, Delinquent or At-Risk

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## Monitoring overview:

Program monitoring is a requirement for all Title I, Part D (TIPD) subgrantees, ensuring program effectiveness and compliance. TIPD monitoring is on a three-year cycle. If your district is scheduled to be monitored during the current cycle, you would have been notified by email in November 2017.

TIPD monitoring visits are scheduled for one day, unless a district has multiple institutions. The visits will begin at the district office with an interview of any district personnel responsible for the Part D program (district coordinator, finance officer, etc.). The interview will be followed by a visit to the facility for a tour and interview of the facility staff (point of contact, teachers, assistants, transition coordinator) and the students. Additionally, we will review documentation ahead of time as well as on-site, if needed, interview responsible personnel, complete reports and identify areas of strength and improvement.

Before the visit you will receive a sample schedule for the day. This schedule is to be completed by you and sent back to the state coordinator responsible for your visit. You will also receive the monitoring checklist ahead of time. This document

is to be used in gathering support documentation for your program. Within the document are examples of evidence (in *italics*) for your convenience.

The visit will end with a brief exit interview with district personnel and the facility program coordinator to discuss strengths and weaknesses of your program and to answer questions. The responsible state coordinator will send a report within two weeks of the visit to notify you of any actions that need to be taken to be in compliance.

### Monitoring tips:

- Relax; this is an opportunity for us to provide technical assistance.
- Collect and organize documentation to support the Part D program at the district level prior to the visit.
- Make sure evidence is uploaded to SharePoint within two weeks of the date of the visit (*the SharePoint link is sent from [Windy Newton](#)*).
- Use the monitoring checklist when gathering documentation for the visit (examples are in *italics*).
- Contact your state coordinators if you have questions.

## Resources to ensure successful transitions:

*"Transition" refers both to when children and youth move into the juvenile justice and child welfare systems and from these systems back to their families, communities and schools. Simple communication and coordination efforts and basic transition processes such as timely records transfer can have a dramatic impact on a student's engagement in school and likelihood of avoiding incarceration in the future.*

([The National Technical Assistance Center for the Education of Neglected or Delinquent Children and Youth](#))

One goal of TIPD is transition, to provide youth "the services needed to make a successful transition from institutionalization to further schooling or employment ([section 1401](#) and [section 1421](#)). Transition is an area we are always looking to improve because it has such a major impact on students entering and exiting educational programs within the juvenile justice system.

The National Technical Assistance Center for the Education of Neglected or Delinquent Children and Youth (NTAC) released their newest transition toolkit, [Transition Toolkit 3.0: Meeting the Educational Needs of Youth Exposed to the Juvenile Justice System](#), in 2016. This toolkit unites strategies, existing practices and updated resources and documents on transition to help staff members provide high-quality transition services for the youth in their care. You may find this resource helpful in your process of continuous improvement.

Further information regarding transition requirements can be found under [section 1418](#) under Subpart 1 and [section 1422](#) under Subpart 2 of TIPD statute.

*"Treat people as if they were what they ought to be, and you help them to become what they are capable of becoming."*

-Goethe

### Helpful Resources

[Neglected Delinquent Technical Assistance Center \(NDTAC\)](#)  
[US Department of Education](#)  
[KY Department of Education TIPD](#)  
[KY Educational Collaborative for State Agency Children \(KECSAC\)](#)  
[The National Child Traumatic Stress Network \(NCTSN\)](#)  
[Youth Mental Health First Aid \(YMHFA\)](#)

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